



Parish of Natchitoches

200 Church Street - Room 210
Post Office Box 799 • Natchitoches, LA 71458-0779
Phone (318) 352-2714 • Fax (318) 357-2208 • admin@npgov.org

Rick Nowlin
Parish President

PARISH COUNCIL

Chris Paige
District 1

Patsy Ward Hoover
District 2

Doug de Graffenried
District 3

Rodney Bedgood
District 4

Russell Rachal
District 5

November 14, 2018

To Each Respective Councilman

Dear Councilmen:

This is to advise that a regular meeting of the Natchitoches Parish Council will be held on Monday, **November 19, 2018, at Five-Thirty (5:30) p.m.**

This meeting will be held in the Parish Council Meeting Room, Second Floor, of the Natchitoches Parish Courthouse.

With kindest regards, I am

Sincerely,

Sheryl Frederick,
Council Clerk

Cc: Mr. Rick Nowlin, Parish President
Mr. Billy Harrington, District Attorney
Mr. Cloyd Benjamin, Asst. District Attorney
Mr. Earl Townsend, Interim Director of Public Works
Ms. Debbie Miley, Parish Treasurer
Ms. Sharon Harris, OCS/HS Executive Director
Natchitoches Times
Elite Broadcasting
KZBL Radio



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NOTICE OF PUBLIC MEETING HEARING

REGULAR MEETING

PARISH OF NATCHITOCHES COUNCIL BOARD ROOM 211 NATCHITOCHES, LOUISIANA

Monday, November 19, 2018

5:30 p.m.

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Invited guests, and special presentations**
Mr. Danny Von Kanel
Mr. Mike Dawson
6. **Reports of Department Heads:**
Public Works Director-Interim Director Earl Townsend
OCS/Head Start Executive Director-Sharon Harris
Parish Treasurer-Debbie Miley
7. **Parish President-Rick Nowlin**
8. **Adopt the minutes of the regular meeting of the Natchitoches Parish Council held Monday, October 15, 2018 and Special meeting held Monday, October 1, 2018 and October 29, 2018.**
9. **Appointments of Boards and Commissions.**
Consider adopting a resolution confirming re-appointment/appointments to the following boards/commissions.
 - A. Council to consider Mrs. Juliete Moffett appointment to the board of the Natchitoches Parish Library.

- B. Council to consider Mr. Billy Shugart appointment to the Natchitoches Parish Fire District No. 4 Board.

10. First Adoption of proposed Ordinances:

- A. Council to consider Introducing Ordinance #029-2018 for Budget Revisions for the 2018 Operating Budget.
- B. Council to consider Introducing Ordinance #030-2018 for Finance Standard Operating procedures.

Public Hearings:

- A. Council to approve the Adoption Of Ordinance #027-2018 a budget for the fiscal year beginning January 1, 2019 and ending December 31, 2019 and making appropriations for each Department, Project, and Account.

Action on Proposed Ordinances:

- A. Council to approve the Adoption Of Ordinance #027-2018 a budget for the fiscal year beginning January 1, 2019 and ending December 31, 2019 and making appropriations for each Department, Project, and Account.

Resolutions:

- A. Council to consider approving a Resolution ordering and calling a special election to be held in Sales Tax District No. 2 of the Parish of Natchitoches, State of Louisiana, authorize the levy of a sales and use tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

11. Other Agenda Items:

- A. January 21, 2019 meeting date to Monday, January 28, 2019 due to Martin Luther King, Jr. Birthday and Monday, February 18, 2019 to Monday, February 25, 2019 due to Presidents' Day.
- B. Council to consider approving Head Start March - June Grant Period.
- C. Council to consider approving Head Start 5 year Grant period.
- D. Council to consider authorizing the Parish President to execute an agreement for Solid Waste services in the Parish beginning on January 1, 2019.

12. Visitors for Non Agenda Items. (3 minutes)

13. Adjourn

Policy Council Meeting November 13, 2018
 Proposed Budget for March 2019-June 2019 Deadline
 November 15, 2018

h	April	May	June	TOTAL
	10,195.54 \$	10,195.54 \$	10,195.54 \$	40,782.15
	104,004.03 \$	104,004.03 \$	104,004.03 \$	416,016.11
	114,199.57 \$	114,199.56 \$	114,199.56 \$	456,798.25
	14,277.51 \$	14,277.51 \$	14,277.51 \$	57,110.04
	59,191.08 \$	59,120.09 \$	59,120.09 \$	236,551.36
	62,812.85 \$	62,812.85 \$	62,812.85 \$	251,251.39
			\$ 1,988.76	\$ 1,988.76
			\$ 718.00	\$ 718.00
			\$ 3,418.19	\$ 3,418.19
			\$ 3,654.42	\$ 3,654.42
	- \$	- \$	- \$	9,779.37 \$
	177,012.42 \$	177,012.41 \$	177,012.41 \$	186,791.78 \$
				717,829.01
	27.00 \$	27.00 \$	27.00 \$	108.00
	64.80 \$	64.80 \$	64.80 \$	259.20
	135.00 \$	135.00 \$	67.50	\$ 337.50
	900.00 \$	900.00 \$	450.00 \$	450.00 \$
				2,700.00

Policy Council Meeting November 13, 2018
Proposed Budget for March 2019-June 2019 Deadline
November 15, 2018

2,700.00	\$	-	\$	-	\$	-	\$	2,700.00
2,700.00	\$	-	\$	-	\$	-	\$	2,700.00
263.00	\$	263.00	\$	132.00			\$	658.00
325.00	\$	325.00	\$	162.50	\$	162.50	\$	975.00
125.00	\$	125.00	\$	125.00			\$	375.00

Key Bowes, Pest
isive,

4,916.67	\$	4,916.67	\$	4,916.67	\$	4,916.67	\$	19,666.67
-	\$	818.00	\$	-	\$	-	\$	1,643.00
			\$	5,250.00			\$	5,250.00
2,100.00							\$	2,100.00 \$ 8,993.00
250.00	\$	125.00			\$	125.00	\$	500.00
500.00	\$	500.00	\$	375.00			\$	1,375.00
750.00	\$	-			\$	-	\$	750.00
	\$	840.00					\$	840.00
1,000.00	\$	1,000.00	\$	750.00	\$	-	\$	2,750.00
500.00	\$	500.00	\$	500.00			\$	1,500.00
					\$	7,900.00	\$	7,900.00
125.00	\$	125.00	\$	125.00	\$	75.00	\$	450.00
1,800.00	\$	1,800.00	\$	1,800.00	\$	-	\$	5,400.00
	\$	525.00	\$	575.00			\$	1,100.00

Policy Council Meeting November 13, 2018
 Proposed Budget for March 2019-June 2019 Deadline
 November 15, 2018

125.00	\$	175.00	\$	175.00	.	\$	475.00	
1,762.20	\$	1,602.00	\$	1,201.50	\$	-	\$	4,565.70
1,200.00	\$	1,200.00	\$	600.00			\$	3,000.00
4,150.00	\$	4,150.00	\$	4,150.00	\$	4,150.00	\$	16,600.00
203,431.09	\$	197,128.88	\$	198,459.38	\$	204,662.75	\$	804,507.08 \$ 2,413,521.24
TOTAL Annual Award								\$ 2,418,075.00
based on estimates the amount comes in under the average 12 months								\$ (4,553.76)
	April		May		June		TOTAL	
27,782.40	\$	27,782.40	\$	13,891.20			\$	69,456.00
3,360.00	\$	3,360.00	\$	3,360.00			\$	10,080.00
421.20	\$	421.20	\$	421.20	\$	421.20	\$	1,684.80
6,125.00	\$	6,125.00	\$	6,125.00	\$	6,125.00	\$	24,500.00
505.00	\$	505.00	\$	505.00	\$	505.00	\$	2,020.00
1,075.00	\$	1,075.00	\$	1,075.00	\$	1,075.00	\$	4,300.00
1,075.00	\$	1,075.00	\$	1,075.00	\$	1,075.00	\$	4,300.00
5,797.06	\$	5,797.06	\$	5,797.06	\$	5,797.06	\$	23,188.23
3,597.08	\$	3,597.08	\$	3,597.08	\$	3,597.08	\$	14,388.31
17,330.56	\$	17,330.56	\$	17,330.56	\$	17,330.56	\$	69,322.24
988.71	\$	988.71	\$	988.71	\$	988.71	\$	3,954.84
68,057.01	\$	68,057.01	\$	54,165.81	\$	36,914.61	\$	227,194.42 \$ In-kind Needed 201,126.77

**Budget Table: Budget Summary by Budget Category
Parish of Natchitoches OCS Head Start 5-Year Proposed Grant**

Budget Categories	Grant Year 1 (a) 309 students	Non- Federal Match for Year 1	Grant Year 2 (b) 309 students	Non- Federal Match for Year 2	Grant Year 3 (c) 309 students	Non- Federal Match for Year 3	Grant Year (d) 309 student:
1. Personnel	\$ 1,383,527	\$ 5,797	\$ 1,383,527	\$ 5,797	\$ 1,383,527	\$ 5,797	\$ 1,383,527
2. Fringe Benefits	\$ 761,368	\$ 3,597	\$ 761,368	\$ 3,597	\$ 761,368	\$ 3,597	\$ 761,368
3. Travel	\$ 18,456	\$ 1,405	\$ 18,456	\$ 1,405	\$ 18,456	\$ 1,405	\$ 18,456
4. Equipment	\$ -		\$ -		\$ -		\$ -
5. Supplies	\$ 55,332		\$ 55,332		\$ 55,332		\$ 55,332
6. Contractual	\$ 58,233		\$ 58,233		\$ 58,233		\$ 58,233
7. Training Stipends	\$ 26,960		\$ 26,960		\$ 26,960		\$ 26,960
8. Other	\$ 114,199	\$ 593,810	\$ 114,199	\$ 593,810	\$ 114,199	\$ 593,810	\$ 114,199
8)	\$ 2,418,075	\$ 604,609	\$ 2,418,075	\$ 604,609	\$ 2,418,075	\$ 604,609	\$ 2,418,075

In order for the money to make it through out the next five years (Health, Dental, Life, Access Health & Vision will have to have contributions to the amount of the annual increase) 2019 a 4% increase has been budgeted.

Year two example if insurance goes up 4% is could cost each person approx. \$35.08 per month

Year one includes the following: Increases to the total annual amount of \$4,973 to 4 employees for a Position change from Teacher to Teacher/Site Supervisor

Year one includes a .5% increase for all staff in the amount of \$7,546.88 Annual for Services, \$611.73 Annual for Administr: \$ 8,158

Other Items will be adjusted accordingly to make budget.